

MINUTES OF THE PRE-SITE VISIT MEETING HELD ON 30TH OCTOBER, 2023 AT THE COUNTY ASSEMBLY OF KILIFI FOR TENDER NEG. NO. 1364703-CAK/2023-2024 PROPOSED COMPLETION OF THE COUNTY ASSEMBLY OFFICE BLOCK FOR THE COUNTY ASSEMBLY OF KILIFI

Companies represented at the meeting;

A total of sixteen companies were represented in the meeting.

PRE-SITE 01/2023/2024- Opening Remarks

The meeting was opened with a word of prayer from one of the company representatives present. The Chairperson thereafter thanked all representatives and staff for attending the meeting. He further highlighted that everyone present must sign the attendance list. After these remarks, he gave way to a round of introductions by all present.

PRE-SITE 02/2023/2024- Agenda of the Meeting

The agenda of the meeting was to enable all potential bidders to see and appreciate the site and the extent of development of the new office block for the County Assembly of Kilifi, this being an ongoing project. This was explained to all members present, where after parties proceeded to the site for viewing.

PRE-SITE 03/2023/2024- Matters arising

One of the bidders raised a concern from the tender document's instructions that the main contractor cannot bid for specialized works. This matter was deliberated in depth and parties present unanimously agreed that that requirement be deleted from the Tender Document. This in effect allows the main contractor to bid for the specialized work as long as they met the prescribed requirements.

PRE-SITE 04/2023/2024- Issuance of certificates

All parties present were issued with a Pre-Site visit certificate.

There being no other business the meeting ended at 1.00 pm