

## COUNTY ASSEMBLY OF KILIFI



### **TENDER RE-ADVERTISEMENT**

The County Assembly of Kilifi hereby invites Bids from eligible Contractors for the **Construction of the County Assembly office Block**. Eligible contractors are hereby invited to bid for the following tender categories.

<b>No.</b>	<b>Item Description</b>	<b>Tender Reference</b>	<b>Closing Date</b>
1	Booster pumps and general water reticulation installation system	CAK/065/2016-2017	27 <sup>th</sup> June 2017
2	Supply and installation of 1no. standby diesel generator	CAK/066/2016-2017	27 <sup>th</sup> June 2017
3	Gym equipment, Jacuzzi, Sauna and steam bath installation works	CAK/067/2016-2017	27 <sup>th</sup> June 2017
4	Kitchen hood and mechanical ventilation systems LPG Gas installation system	CAK/068/2016-2017	27 <sup>th</sup> June 2017
5	ICT Connectivity, CCTV, Security alarm installation and access control system	CAK/069/2016-2017	27 <sup>th</sup> June 2017

### **Mandatory Requirements**

All eligible contractors must

- a) Attach a copy of certificate of incorporation or business registration certificate.
- b) Must attach a copy of registration with National Construction Authority in the various categories for each tender. Details for each tender category can be seen on the evaluation criteria for each tender category
- c) Provide a Bank Guarantee or an Insurance Bond issued by an insurance firm approved by PPRA. Details for each category can be seen on the evaluation criteria for each tender category
- d) Attach a copy of valid tax compliance certificate from KRA.
- e) Attach a copy of pin certificate of the business entity from KRA.
- f) Dully filled confidential business questionnaire.
- g) Dully filled form of tender.
- h) Must submit 2 copies of tender documents one original and one copy
- i) Valid single business permit.
- j) Fill in the integrity declaration form

## **Other Requirements**

Each bidder is expected to provide the following other requirements

- a) Schedule of works done in the last five years of a similar nature
- b) List of key personnel who are expected to carry the works including their qualifications
- c) Contractors list of machinery and tools and or equipment in his possession
- d) Audited accounts for the last three years or recent bank statement for at least one year

Tender documents detailing the requirements for each tender category can be downloaded free of charge from the County Assembly website [www.kilifiassembly.go.ke](http://www.kilifiassembly.go.ke) and register with the procurement department through [procurement@kilifiassembly.go.ke](mailto:procurement@kilifiassembly.go.ke)

Complete tender documents in plain sealed envelopes clearly marked Tender Number and Title of the Tender indicated on the top of the envelope should be addressed and delivered to:

**The Clerk,  
County Assembly of Kilifi  
P. o Box 332-80200,  
Malindi**

or deposited in the tender box located at the County Assembly Building so as to be received on or before **Tuesday 27<sup>th</sup> June 2017 at 10.00 a.m.** Late bids will be rejected. Tender opening will be carried out immediately thereafter at the committee room in the presence of Tenderers or their representatives who choose to attend.

**Mkare A. Jefwa**  
**Clerk to the Assembly**

**COUNTY ASSEMBLY OF KILIFI**  
**Construction of County Assembly Office Complex**  
**Evaluation Criteria**

**1.0 Tender Number CAK/044/2016-2017- Kitchen hood and Mechanical Ventilation Systems LPG Gas Installation Systems**

**Mandatory Requirements**

- a) Attach a copy of certificate of incorporation or business registration certificate.
- b) Must attach a copy of registration with National Construction Authority category 7 for mechanical works
- c) Provide a bid security of 2% a Bank Guarantee or an Insurance Bond issued by an insurance firm approved by PPRA.
- d) Attach a copy of valid tax compliance certificate from KRA.
- e) Attach a copy of pin certificate of the business entity from KRA.
- f) Dully filled confidential business questionnaire.
- g) Dully filled form of tender.
- h) Must submit 2 copies of tender documents one original and one copy
- i) Valid single business permit.
- j) Fill in the integrity declaration form

**2.0 General - Stage 2**

**Technical Evaluation.**

**Tender Number CAK/044/2016-2017- Kitchen hood and Mechanical ventilation Systems LPG Gas installation systems**

The award of points shall be as summarized below.

<b>S/No.</b>	<b>Parameter</b>	<b>Maximum Points</b>
1.	General Information	10
2.	Technical Consideration	28
3.	Tools and Equipment	20
4.	Previous Works Done	22
5.	Financial Consideration	20
	<b>Total Score</b>	<b>100</b>

ITEM No.	DESCRIPTION	Max Points	Total Score
1.0	<p><b>General - 10Marks</b></p> <p><b>a) Location of office 4 Marks</b></p> <ul style="list-style-type: none"> <li>▪ Location of head office or branch within the jurisdiction of the County Government of Kilifi Boundaries 4</li> <li>▪ Within the Coastal region 3</li> <li>▪ All other areas within the Country. 2</li> </ul> <p><b>b) Contractors Experience 6 Marks</b></p> <ul style="list-style-type: none"> <li>▪ Over 10years experience 6</li> <li>▪ Between 5 to 10 years 4</li> <li>▪ Below 5 years 2</li> </ul>		
2.0	<p><b>Technical Consideration 28Marks</b></p> <p><b>Key Personnel</b></p> <p>Technical capacity. This should be in the relevant field such as Mechanical Engineering or any other related professional qualification Attach relevant professional qualification with recent curriculum vitae for each employee backed by all necessary qualification or experience papers</p> <p><b>a) Director – At least one director or Partner or Sole proprietor 8Marks</b></p> <ul style="list-style-type: none"> <li>▪ Diploma Holder with minimum of 5years experience 8</li> <li>▪ =Do= Certificate with minimum of 5years experience 6</li> <li>▪ =Do= any other lower professional qualification 4</li> </ul> <p><b>b) Site Supervisor – 1 person 6Marks</b></p> <ul style="list-style-type: none"> <li>▪ Diploma holder with minimum of five years experience. 6</li> <li>▪ Certificate holder with minimum of five years experience 4</li> <li>▪ Any other lower qualification with relevant experience of five years and above 2</li> </ul> <p><b>c) 2 Technicians - 10Marks</b></p> <ul style="list-style-type: none"> <li>▪ Minimum Diploma Holder 5years experience 10</li> <li>▪ Any other lower qualification with five years experience 8</li> </ul>		

ITEM No.	DESCRIPTION	Max Points	Total Score
3.0	<p><b>d) Other Support Staff - 4Marks</b></p> <ul style="list-style-type: none"> <li>▪ Any other support staff necessary or required for the execution of the project at least 2</li> <li>▪ No other support staff</li> </ul>	4	
	<p><b>Tools and Equipment 20Marks</b></p> <p>The contractor should have a list of equipment in his possession to carry out the works to completion. Proof of log books for all vehicles owned is a must. For equipment and tools, receipts should be attached or any other form of ownership should be enclosed For motor vehicles or equipment ready for hire, there should be hire agreements or undertakings previously done and the address of the hire firm including contact persons should be attached.</p>	0	
	<p><b>a) At least 1 number pickup</b></p>	6	
	<p><b>b) Other tools or equipmentat least one for each category</b></p> <ul style="list-style-type: none"> <li>▪ <b>Ladder</b></li> </ul>	3	
	<ul style="list-style-type: none"> <li>▪ <b>Saloon car</b></li> </ul>	4	
	<ul style="list-style-type: none"> <li>▪ <b>Scaffolding equipment</b></li> </ul>	3	
	<ul style="list-style-type: none"> <li>▪ <b>Other assorted tools please give a list of the items at least four number</b></li> </ul>	4	
	<p><b>4.0 Previous Works Done - 22Marks</b></p> <p><b>General - 10Marks</b></p> <p>Give a list of all mechanical related projects of a nature related to the project done or completed within a period of five years with the following information</p>		
	<p>a) List of the projects</p>	2	
	<p>b) Value of the projects</p>	2	
<p>c) Status of the projects</p>	2		
<p>d) Contact of at least one person from the client side who can be contacted</p>	2		
<p>e) Completion certificates or interim certificates or contract agreements of the projects as listed above</p>	2		
<p><b>Completed / Ongoing Projects 12Marks</b></p>			
<p>a) At least three mechanical related projects completed or ongoing done within the last five years ( projects should be mechanical but related</p>	12		

ITEM No.	DESCRIPTION	Max. Points	Total Score
	<p>to the above project ) minimum project value 8million</p> <p>b) =Do= of a value of 4 - 8 million for each project with the general information as above</p> <p>c) =Do= of a value of 2 - 4 million for each project with the general information as above.</p> <p>d) =Do= of a value of less than 2million</p> <p>Note that bidders must attach completion certificates for all completed projects and for ongoing projects attach either an interim certificate of payment or LSO or contact agreement. Note that in the absence of proof of work done the bidder might lose a considerable number of marks.</p>	<p>9</p> <p>6</p> <p>3</p>	
5.0	<p><b>Financial Consideration</b></p> <p><b>Audited accounts for the last three years or bank statements for at least one year</b></p> <p>a) Annual turnover greater or equal to 3times the cost of the project.</p> <p>b) Annual turnover greater or equal to 2times the cost of the project</p> <p>c) Annual turnover greater or equal to the cost of the project</p> <p>d) Annual turnover less than the cost of the project</p> <p>e) No audited accounts attached or no bank statements attached too</p> <p><b>Evidence of financial resources ( cash in hand, lines of credit, overdraft facility etc. )</b></p> <p>a) Has financial resources equal or above the cost of the project</p> <p>b) Has financial resources below the cost of the project</p> <p>c) Has not indicated sources of financial resources</p> <p><b>Name, Address and Telephone number of Bank/Banks minimum 1 bank</b></p> <p>a) Provided</p> <p>b) Not provided</p>	<p>8</p> <p>6</p> <p>4</p> <p>2</p> <p>0</p> <p>6</p> <p>4</p> <p>0</p> <p>3</p> <p>0</p>	

ITEM No.	DESCRIPTION	Max. Points	Total Score
6.0	<p><b>Litigation History</b></p> <ul style="list-style-type: none"> <li>a) Filled</li> <li>b) Not Filled</li> </ul> <p><b>Any bidder who scores 60 points and above shall be considered for further evaluation.</b></p> <p><b>Stage 3. Final Evaluation</b></p> <p><b>Preliminary Examination</b></p> <ul style="list-style-type: none"> <li>a) Arithmetic Errors The bid shall be checked for arithmetic errors in the rates and total sums indicated in the bills of quantities.</li> </ul> <p>Confirmation shall be sought in writing from the tenderers whose tender sums will be determined to have a significant arithmetic error to their disadvantage to confirm whether they stand with their tender sums or agree to the adjusted tender figures</p> <p>Noncompliance with the above shall lead to <b>automatic disqualification</b> from any further evaluation.</p> <p><b>Comparison of Rates</b></p> <p>The evaluation committee will compare rates as quoted by each individual bidder and note consistency of rates as quoted. In the event of very high discrepancy in the consistency of rates quoted, the evaluation committee will make an appropriate decision on the same.</p> <p><b>Recommendation</b></p> <p><i>The evaluation committee shall recommend for award to the lowest evaluated bidder who has passed through all stages above</i></p>	3 0	

**2.0 Tender Number CAK/045/2016-2017- Booster pumps and general water reticulation system**

**Mandatory Requirements**

- k) Attach a copy of certificate of incorporation or business registration certificate.
- l) Must attach a copy of registration with National Construction Authority category 7 for mechanical works
- m) Provide a bid security of 2% in form of a Bank Guarantee or an Insurance Bond issued by an insurance firm approved by PPRA.
- n) Attach a copy of valid tax compliance certificate from KRA.
- o) Attach a copy of pin certificate of the business entity from KRA.
- p) Dully filled confidential business questionnaire.
- q) Dully filled form of tender.
- r) Must submit 2 copies of tender documents one original and one copy
- s) Valid single business permit.
- t) Fill in the integrity declaration form

**2.0 General - Stage 2**

**Technical Evaluation.**

**Tender Number CAK/045/2016-2017 - Booster pumps and general water reticulation system**

The award of points shall be as summarized below.

<b>S/No.</b>	<b>Parameter</b>	<b>Maximum Points</b>
1)	General Information	10
2)	Technical Consideration	28
3)	Tools and Equipment	20
4)	Previous Works Done	22
5)	Financial Consideration	20
	<b>Total Score</b>	<b>100</b>



ITEM No.	DESCRIPTION	Max Points	Total Score
1.0	<p><b>General - 10Marks</b></p> <p><b>c) Location of office 4 Marks</b></p> <ul style="list-style-type: none"> <li>▪ Location of head office or branch within the jurisdiction of the County Government of Kilifi Boundaries 4</li> <li>▪ Within the Coastal region 3</li> <li>▪ All other areas within the Country. 2</li> </ul> <p><b>d) Contractors Experience 6 Marks</b></p> <ul style="list-style-type: none"> <li>▪ Over 10years experience 6</li> <li>▪ Between 5 to 10 years 4</li> <li>▪ Below 5 years 2</li> </ul>		
2.0	<p><b>Technical Consideration 28Marks</b></p> <p><b>Key Personnel</b></p> <p>Technical capacity. This should be in the relevant field such as Mechanical Engineering or any other related professional qualification Attach relevant professional qualification with recent curriculum vitae for each employee backed by all necessary qualification or experience papers</p> <p><b>e) Director – At least one director or Partner or Sole proprietor 8Marks</b></p> <ul style="list-style-type: none"> <li>▪ Diploma Holder with minimum of 5years experience 8</li> <li>▪ =Do= Certificate with minimum of 5years experience 6</li> <li>▪ =Do= any other lower professional qualification 4</li> </ul> <p><b>f) Site Supervisor – 1 person 6Marks</b></p> <ul style="list-style-type: none"> <li>▪ Diploma holder with minimum of five years’ experience. 6</li> <li>▪ Certificate holder with minimum of five years’ experience 4</li> <li>▪ Any other lower qualification with relevant experience of five years and above 2</li> </ul> <p><b>g) 2 Technicians - 10Marks</b></p> <ul style="list-style-type: none"> <li>▪ Minimum Diploma Holder 5years experience 10</li> <li>▪ Any other lower qualification with five years experience 8</li> </ul>		

ITEM No.	DESCRIPTION	Max Points	Total Score
3.0	<p><b>h) Other Support Staff - 4Marks</b></p> <ul style="list-style-type: none"> <li>▪ Any other support staff necessary or required for the execution of the project at least 2</li> <li>▪ No other support staff</li> </ul>	4	
	<p><b>Tools and Equipment 20Marks</b></p>		
	<p>The contractor should have a list of equipment in his possession to carry out the works to completion. Proof of log books for all vehicles owned is a must. For equipment and tools, receipts should be attached or any other form of ownership should be enclosed For motor vehicles or equipment ready for hire, there should be hire agreements or undertakings previously done and the address of the hire firm including contact persons should be attached.</p>		
	<p><b>c) At least 1 number pickup</b></p>	6	
	<p><b>d) Other tools or equipmentat least one for each category</b></p>		
	<ul style="list-style-type: none"> <li>▪ Ladder</li> </ul>	3	
	<ul style="list-style-type: none"> <li>▪ Saloon car</li> </ul>	4	
	<ul style="list-style-type: none"> <li>▪ Scaffolding equipment</li> </ul>	3	
	<ul style="list-style-type: none"> <li>▪ Other assorted tools please give a list of the items at least four number</li> </ul>	4	
	4.0	<p><b>Previous Works Done - 22Marks</b> <b>General - 10Marks</b></p>	
<p>Give a list of all mechanical related projects of a nature related to the project done or completed within a period of five years with the following information</p>			
<p>f) List of the projects</p>		2	
<p>g) Value of the projects</p>		2	
<p>h) Status of the projects</p>		2	
<p>i) Contact of at least one person from the client side who can be contacted</p>	2		
<p>j) Completion certificates or interim certificates or contract agreements of the projects as listed above</p>	2		
<p><b>Completed / Ongoing Projects 12Marks</b></p>			
<p>e) At least three mechanical related projects completed or ongoing done within the last five years ( projects should be mechanical but related</p>	12		

ITEM No.	DESCRIPTION	Max. Points	Total Score
	<p>to the above project ) minimum project value 8million</p> <p>f) =Do= of a value of 4 - 8 million for each project with the general information as above</p> <p>g) =Do= of a value of 2 - 4 million for each project with the general information as above.</p> <p>h) =Do= of a value of less than 2million</p> <p>Note that bidders must attach completion certificates for all completed projects and for ongoing projects attach either an interim certificate of payment or LSO or contact agreement. Note that in the absence of proof of work done the bidder might lose a considerable number of marks.</p>	<p>9</p> <p>6</p> <p>3</p>	
5.0	<p><b>Financial Consideration</b></p> <p><b>Audited accounts for the last three years or bank statements for at least one year</b></p> <p>f) Annual turnover greater or equal to 3times the cost of the project.</p> <p>g) Annual turnover greater or equal to 2times the cost of the project</p> <p>h) Annual turnover greater or equal to the cost of the project</p> <p>i) Annual turnover less than the cost of the project</p> <p>j) No audited accounts attached or no bank statements attached too</p> <p><b>Evidence of financial resources ( cash in hand, lines of credit, overdraft facility etc. )</b></p> <p>6) Has financial resources equal or above the cost of the project</p> <p>7) Has financial resources below the cost of the project</p> <p>8) Has not indicated sources of financial resources</p> <p><b>Name, Address and Telephone number of Bank/Banks minimum 1 bank</b></p> <p>c) Provided</p> <p>d) Not provided</p>	<p>8</p> <p>6</p> <p>4</p> <p>2</p> <p>0</p> <p>6</p> <p>4</p> <p>0</p> <p>3</p> <p>0</p>	

ITEM No.	DESCRIPTION	Max. Points	Total Score
6.0	<p><b>Litigation History</b></p> <p>c) Filled d) Not Filled</p> <p><b>Any bidder who scores 60 points and above shall be considered for further evaluation.</b></p> <p><b>Stage 3. Final Evaluation</b></p> <p><b>Preliminary Examination</b></p> <p>b) Arithmetic Errors The bid shall be checked for arithmetic errors in the rates and total sums indicated in the bills of quantities.</p> <p>Confirmation shall be sought in writing from the tenderers whose tender sums will be determined to have a significant arithmetic error to their disadvantage to confirm whether they stand with their tender sums or agree to the adjusted tenderfigures.</p> <p>Noncompliance with the above shall lead to <b>automatic disqualification</b> from any further evaluation.</p> <p><b>Comparison of Rates</b></p> <p>The evaluation committee will compare rates as quoted by each individual bidder and note consistency of rates as quoted. In the event of very high discrepancy in the consistency of rates quoted, the evaluation committee will make an appropriate decision on the same.</p> <p><b>Recommendation</b></p> <p><i>The evaluation committee shall recommend for award to the lowest bidder who has passed through all stages above</i></p>	3 0	

**3.0 Tender Number CAK/046/2015-2016- Supply and installation of one number standby diesel generator**

**Mandatory Requirements**

- a) Attach a copy of certificate of incorporation or business registration certificate.
- b) Must attach a copy of proof of dealership or authorized franchise holder
- u) Provide a bid security of 2% a Bank Guarantee or an Insurance Bond issued by an insurance firm approved by PPRA.
- c) Attach a copy of valid tax compliance certificate from KRA.
- d) Attach a copy of pin certificate of the business entity from KRA.
- e) Dully filled confidential business questionnaire.
- f) Dully filled form of tender.
- g) Must submit 2 copies of tender documents one original and one copy
- h) Valid single business permit.
- i) Fill in the integrity declaration form

**2.0 General - Stage 2**

**Technical Evaluation.**

**Tender Number CAK/046/2015-2016- Supply and installation of one standby diesel generator**

The award of points shall be as summarized below.

<b>S/No.</b>	<b>Parameter</b>	<b>Maximum Points</b>
1.)	General Information	10
2.)	Technical Consideration	28
3.)	Tools and Equipment	20
4.)	Previous Works Done	22
5.)	Financial Consideration	20
	<b>Total Score</b>	<b>100</b>

ITEM No.	DESCRIPTION	Max Points	Total Score
1.0	<p><b>General - 10Marks</b></p> <p><b>a) Location of office 4 Marks</b></p> <ul style="list-style-type: none"> <li>▪ Location of head office or branch within the jurisdiction of the County Government of Kilifi Boundaries 4</li> <li>▪ Within the Coastal region 3</li> <li>▪ All other areas within the Country. 2</li> </ul> <p><b>b) Experience 6 Marks</b></p> <ul style="list-style-type: none"> <li>▪ Over 10years experience 6</li> <li>▪ Between 5 to 10 years 4</li> <li>▪ Below 5 years 2</li> </ul>		
2.0	<p><b>Technical Consideration 28Marks</b></p> <p><b>Key Personnel</b></p> <p>Technical capacity. A list of key personnel to carry out the installation of the generator</p> <p><b>a) Engineers</b></p> <ul style="list-style-type: none"> <li>▪ At least one technical director or operations manager with bachelors degree in electrical engineering or other related course with minimum five years experience 10</li> <li>▪ Diploma holders with over ten years experience 6</li> <li>▪ None of the above 0</li> </ul> <p><b>b) Site Supervisor/Technicians – 4 persons</b></p> <ul style="list-style-type: none"> <li>▪ Diploma holder with minimum of five years experience. 10</li> <li>▪ Certificate holder with minimum of five years experience 8</li> <li>▪ Any other lower qualification with relevant experience of five years and above 6</li> </ul> <p><b>c) Other Support Staff - 4Marks</b></p> <ul style="list-style-type: none"> <li>▪ Any other support staff necessary or required for the execution of the project at least 4 8</li> <li>▪ No other support staff 0</li> </ul>		

ITEM No.	DESCRIPTION	Max Points	Total Score
3.0	<p><b>Tools and Equipment 20Marks</b></p> <p>The supplier should have a list of equipment in his possession to carry out the works to completion. Proof of log books for all vehicles owned is a must. For equipment and tools, receipts should be attached or any other form of ownership should be enclosed For motor vehicles or equipment ready for hire, there should be hire agreements or undertakings previously done and the address of the hire firm including contact persons should be attached.</p> <p>e) <b>At least 2 number minimum 12 ton capacity lorries</b></p> <p>f) <b>At least 2 number pick ups</b></p> <p>g) <b>Otherequipment relevant for execution of these works minimum four</b></p>	<p>8</p> <p>6</p> <p>6</p>	
4.0	<p><b>Previous Works Done - 22Marks</b></p> <p><b>General - 10Marks</b></p> <p>Give a list of clients where generators of minimum 110KVA have been supplied in the last five years a maximum of five supplies with the following information</p> <p>k) List of the supplies done</p> <p>l) Total value of works done</p> <p>m) Current status i.e. functioning or not</p> <p>n) Contact of at least one person from the client side who can be contacted</p> <p>o) Back up service duration and any other offer given by the company</p>	<p>5</p> <p>5</p> <p>2.5</p> <p>2.5</p> <p>7</p>	
5.0	<p><b>Financial Consideration</b></p> <p><b>Audited accounts for the last three years or bank statements for at least one year</b></p> <p>a) Annual turnover greater or equal to 3times the cost of the project.</p> <p>b) Annual turnover greater or equal to 2times the cost of the project</p> <p>c) Annual turnover greater or equal to the cost of the project</p> <p>d) Annual turnover less than the cost of the project</p> <p>e) No audited accounts attached or no bank statements attached too</p>	<p>8</p> <p>6</p> <p>4</p> <p>2</p> <p>0</p>	

ITEM No.	DESCRIPTION	Max. Points	Total Score
6.0	<p><b>Evidence of financial resources ( cash in hand, lines of credit, overdraft facility etc. )</b></p>		
	<p>a) Has financial resources equal or above the cost of the project</p>	6	
	<p>b) Has financial resources below the cost of the project</p>	4	
	<p>c) Has not indicated sources of financial resources</p>	0	
	<p><b>Name, Address and Telephone number of Bank/Banks minimum 1 bank</b></p>		
	<p>a) Provided</p>	3	
	<p>b) Not provided</p>	0	
	<p><b>Litigation History</b></p>		
	<p>e) Filled</p>	3	
	<p>f) Not Filled</p>	0	
<p><b>Any bidder who scores 60 points and above shall be considered for further evaluation.</b></p>			
<p><b>Stage 3. Final Evaluation</b></p>			
<p><b>Preliminary Examination</b></p>			
<p>a) Arithmetic Errors The bid shall be checked for arithmetic errors in the rates and total sums indicated in the bills of quantities.</p>			
<p>Confirmation shall be sought in writing from the tenderers whose tender sums will be determined to have a significant arithmetic error to their disadvantage to confirm whether they stand with their tender sums or agree to the adjusted tender Figures.</p>			
<p>Noncompliance with the above shall lead to <b>automatic disqualification</b></p>			



<b>ITEM No.</b>	<b>DESCRIPTION</b>	<b>Max. Points</b>	<b>Total Score</b>
	<p data-bbox="334 222 623 260"><b>Comparison of Rates</b></p> <p data-bbox="334 298 1081 478">The evaluation committee will compare rates as quoted by each individual bidder and note consistency of rates as quoted. In the event of very high discrepancy in the consistency of rates quoted, the evaluation committee will make an appropriate decision on the same.</p> <p data-bbox="334 516 574 554"><b>Recommendation</b></p> <p data-bbox="334 592 1081 693"><i>The evaluation committee shall recommend for award to the lowest bidder who has passed through all stages above</i></p>		

**4.0 Tender Number CAK/048/2016-2017- Gym Equipments, Jacuzzi, Sauna and Steam Bath Installation Works**

**Mandatory Requirements**

- a) Attach a copy of certificate of incorporation or business registration certificate.
- b) Must attach a copy of registration with National Construction Authority category 7 for mechanical works
- c) Provide a bid security of 2% a Bank Guarantee or an Insurance Bond issued by an insurance firm approved by PPRA.
- d) Attach a copy of valid tax compliance certificate from KRA.
- e) Attach a copy of pin certificate of the business entity from KRA.
- f) Dully filled confidential business questionnaire.
- g) Dully filled form of tender.
- h) Must submit 2 copies of tender documents one original and one copy
- i) Valid single business permit.
- j) Fill in the integrity declaration form

**2.0 General - Stage 2**

**Technical Evaluation.**

**Tender Number CAK/048/2016-2017- Gym Equipments, Jacuzzi, Sauna and Steam Bath Installation Works**

The award of points shall be as summarized below.

<b>S/No.</b>	<b>Parameter</b>	<b>Maximum Points</b>
6.	General Information	10
7.	Technical Consideration	28
8.	Tools and Equipments	20
9.	Previous Works Done	22
10.	Financial Consideration	20
	<b>Total Score</b>	<b>100</b>

ITEM No.	DESCRIPTION	Max Points	Total Score
1.0	<p><b>General - 10Marks</b></p> <p><b>e) Location of office 4 Marks</b></p> <ul style="list-style-type: none"> <li>▪ Location of head office or branch within the jurisdiction of the County Government of Kilifi Boundaries 4</li> <li>▪ Within the Coastal region 3</li> <li>▪ All other areas within the Country. 2</li> </ul> <p><b>f) Contractors Experience 6 Marks</b></p> <ul style="list-style-type: none"> <li>▪ Over 10years experience 6</li> <li>▪ Between 5 to 10 years 4</li> <li>▪ Below 5 years 2</li> </ul>		
2.0	<p><b>Technical Consideration 28Marks</b></p> <p><b>Key Personnel</b></p> <p>Technical capacity. This should be in the relevant field such as Mechanical Engineering or any other related professional qualification Attach relevant professional qualification with recent curriculum vitae for each employee backed by all necessary qualification or experience papers</p> <p><b>i) Director – At least one director or Partner or Sole proprietor 8Marks</b></p> <ul style="list-style-type: none"> <li>▪ Diploma Holder with minimum of 5years experience 8</li> <li>▪ =Do= Certificate with minimum of 5years experience 6</li> <li>▪ =Do= any other lower professional qualification 4</li> </ul> <p><b>j) Site Supervisor – 1 person 6Marks</b></p> <ul style="list-style-type: none"> <li>▪ Diploma holder with minimum of five years experience. 6</li> <li>▪ Certificate holder with minimum of five years experience 4</li> <li>▪ Any other lower qualification with relevant experience of five years and above 2</li> </ul> <p><b>k) 2 Technicians - 10Marks</b></p> <ul style="list-style-type: none"> <li>▪ Minimum Diploma Holder 5years experience 10</li> <li>▪ Any other lower qualification with five years experience 8</li> </ul>		

ITEM No.	DESCRIPTION	Max Points	Total Score
3.0	<p><b>1) Other Support Staff - 4Marks</b></p>		
	<ul style="list-style-type: none"> <li>▪ Any other support staff necessary or required for the execution of the project at least 2</li> <li>▪ No other support staff</li> </ul>	4	
	<p><b>Tools and Equipments 20Marks</b></p>		
	<p>The contractor should have a list of equipments in his possession to carry out the works to completion. Proof of log books for all vehicles owned is a must. For equipments and tools, receipts should be attached or any other form of ownership should be enclosed For motor vehicles or equipments ready for hire, there should be hire agreements or undertakings previously done and the address of the hire firm including contact persons should be attached.</p>		
	<p><b>h) At least 1 number pickup</b></p>		6
	<p><b>i) Other tools or equipments at least one for each category</b></p> <ul style="list-style-type: none"> <li>▪ Ladder</li> <li>▪ Saloon car</li> <li>▪ Scaffolding equipment</li> <li>▪ Other assorted tools please give a list of the items at least four number</li> </ul>		3 4 3 4
4.0	<p><b>Previous Works Done - 22Marks</b> <b>General - 10Marks</b></p>		
	<p>Give a list of all mechanical related projects of a nature related to the project done or completed within a period of five years with the following information</p>		
	<p>p) List of the projects</p>		2
	<p>q) Value of the projects</p>		2
	<p>r) Status of the projects</p>		2
	<p>s) Contact of at least one person from the client side who can be contacted</p>		2
<p>t) Completion certificates or interim certificates or contract agreements of the projects as listed above</p> <p><b>Completed / Ongoing Projects 12Marks</b></p>		2	
<p>i) At least three mechanical related projects completed or ongoing done within the last five years ( projects should be mechanical but related</p>		12	

ITEM No.	DESCRIPTION	Max. Points	Total Score
5.0	<p>to the above project ) minimum project value 10million</p> <p>j) =Do= of a value of 6 - 10 million for each project with the general information as above</p> <p>k) =Do= of a value of 3 - 6 million for each project with the general information as above.</p> <p>l) =Do= of a value of less than 3million</p> <p>Note that bidders must attach completion certificates for all completed projects and for ongoing projects attach either an interim certificate of payment or LSO or contact agreement. Note that in the absence of proof of work done the bidder might loose a considerable number of marks.</p>	10	
	<b>5.0 Financial Consideration</b>		
	<b>Audited accounts for the last three years or bank statements for at least one year</b>		
	k) Annual turnover greater or equal to 3times the cost of the project.	8	
	l) Annual turnover greater or equal to 2times the cost of the project	6	
	m) Annual turnover greater or equal to the cost of the project	4	
	n) Annual turnover less than the cost of the project	2	
	o) No audited accounts attached or no bank statements attached too	0	
	<b>Evidence of financial resources ( cash in hand, lines of credit, overdraft facility etc )</b>		
	d) Has financial resources equal or above the cost of the project	6	
e) Has financial resources below the cost of the project	4		
f) Has not indicated sources of financial resources	0		
<b>Name, Address and Telephone number of Bank/Banks minimum 1 bank</b>			
e) Provided	3		
f) Not provided	0		

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ITEM No.	DESCRIPTION	Max. Points	Total Score
6.0	<p><b>Litigation History</b></p> <p>g) Filled h) Not Filled</p> <p><b>Any bidder who scores 60 points and above shall be considered for further evaluation.</b></p> <p><b>Stage 3. Final Evaluation</b></p> <p><b>Preliminary Examination</b></p> <p>c) Arithmetic Errors The bid shall be checked for arithmetic errors in the rates and total sums indicated in the bills of quantities.</p> <p>Confirmation shall be sought in writing from the tenderers whose tender sums will be determined to have a significant arithmetic error to their disadvantage to confirm whether they stand with their tender sums or agree to the adjusted tender figures</p> <p>Non compliance with the above shall lead to <b>automatic disqualification</b> from any further evaluation.</p> <p><b>Comparison of Rates</b></p> <p>The evaluation committee will compare rates as quoted by each individual bidder and note consistency of rates as quoted. In the event of very high discrepancy in the consistency of rates quoted, the evaluation committee will make an appropriate decision on the same.</p> <p><b>Recommendation</b></p> <p><i>The evaluation committee shall recommend for award to the lowest bidder who has passed through all stages above</i></p>	3 0	

**5.0 Tender Number CAK/049/2016-2017- ICT Connectivity, CCTV, Security alarm installations and access control systems**

**Mandatory Requirements**

- a) Attach a copy of certificate of incorporation or business registration certificate.
- b) Must attach a copy of registration with National Construction Authority category 7 for ICT related works
- c) Registered with Communication Authority of Kenya
- d) Provide a bid security of 2% of the tender sum from a reputable bank or any other financial institution.
- e) Attach a copy of valid tax compliance certificate from KRA.
- f) Attach a copy of pin certificate of the business entity from KRA.
- g) Dully filled confidential business questionnaire.
- h) Dully filled form of tender.
- i) Must submit 2 copies of tender documents one original and one copy
- j) Valid single business permit.
- k) Fill in the integrity declaration form

**2.0 General - Stage 2**

**Technical Evaluation.**

**Tender Number CAK/049/2016-2017- ICT Connectivity, CCTV, Security alarm installations and access control systems**

The award of points shall be as summarized below.

<b>S/No.</b>	<b>Parameter</b>	<b>Maximum Points</b>
	11. General Information	10
	12. Technical Consideration	28
	13. Tools and Equipments	20
	14. Previous Works Done	22
	15. Financial Consideration	20
	<b>Total Score</b>	<b>100</b>

ITEM No.	DESCRIPTION	Max Points	Total Score
1.0	<p><b>General - 10Marks</b></p> <p><b>g) Location of office 4 Marks</b></p> <ul style="list-style-type: none"> <li>▪ Location of head office or branch within the jurisdiction of the County Government of Kilifi Boundaries 4</li> <li>▪ Within the Coastal region 3</li> <li>▪ All other areas within the Country. 2</li> </ul> <p><b>h) Contractors Experience 6 Marks</b></p> <ul style="list-style-type: none"> <li>▪ Over 10years experience 6</li> <li>▪ Between 5 to 10 years 4</li> <li>▪ Below 5 years 2</li> </ul>		
2.0	<p><b>Technical Consideration 28Marks</b></p> <p><b>Key Personnel</b></p> <p>Technical capacity. This should be in the relevant field such as Information technology, computer science or any other related professional qualification Attach relevant professional qualification with recent curriculum vitae for each employee backed by all necessary qualification or experience papers</p> <p><b>m) Director – At least one director or Partner or Sole proprietor 8Marks</b></p> <ul style="list-style-type: none"> <li>▪ Degree holder with minimum of 5years experience 8</li> <li>▪ =Do= diploma with minimum of 5years experience 6</li> <li>▪ =Do= certificate or other lower professional qualification 4</li> </ul> <p><b>n) Site Supervisor – 2 person 10Marks</b></p> <ul style="list-style-type: none"> <li>▪ Diploma holder with minimum of five years experience. 10</li> <li>▪ Certificate holder with minimum of five years experience 8</li> <li>▪ Any other lower qualification with relevant experience of five years and above 6</li> </ul> <p><b>o) 2 Technicians - 6Marks</b></p> <ul style="list-style-type: none"> <li>▪ Minimum Diploma Holder 5years experience 6</li> <li>▪ Any other lower qualification with five years experience 4</li> </ul>		



ITEM No.	DESCRIPTION	Max Points	Total Score
3.0	<p><b>p) Other Support Staff - 4Marks</b></p> <ul style="list-style-type: none"> <li>▪ Any other support staff necessary or required for the execution of the project at least 2</li> <li>▪ No other support staff</li> </ul>	4	
	<p><b>Tools and Equipments 20Marks</b></p>	0	
	<p>The contractor should have a list of equipments in his possession to carry out the works to completion. Proof of log books for all vehicles owned is a must. For equipments and tools, receipts should be attached or any other form of ownership should be enclosed For motor vehicles or equipments ready for hire, there should be hire agreements or undertakings previously done and the address of the hire firm including contact persons should be attached.</p>		
	<p><b>a) At least 2 number pickup</b></p>	6	
	<p><b>b) Other tools or equipmentsat least one for each category</b></p>		
	<ul style="list-style-type: none"> <li>▪ Ladder</li> <li>▪ Saloon car</li> <li>▪ Scaffolding equipment</li> <li>▪ Other assorted tools please give a list of the items at least four number</li> </ul>	3	
	4		
	3		
	4		
4.0	<p><b>Previous Works Done - 22Marks</b></p> <p><b>General - 10Marks</b></p>		
	<p>Give a list of all ICT related projects of a nature related to the project done or completed within a period of five years with the following information</p>		
	<p>a) List of the projects</p>	2	
	<p>b) Value of the projects</p>	2	
	<p>c) Status of the projects</p>	2	
	<p>d) Contact of at least one person from the client side who can be contacted</p>	2	
<p>e) Completion certificates or interim certificates or contract agreements of the projects as listed above</p>	2		
<p><b>Completed / Ongoing Projects 12Marks</b></p>			
<p>a) At least three ICT related projects completed or ongoing done within the last five years ( projects should be ICT related</p>	12		

ITEM No.	DESCRIPTION	Max. Points	Total Score
5.0	<p>to the above project ) minimum project value 20 million</p> <p>m) =Do= of a value of 10 - 20 million for each project with the general information as above</p> <p>n) =Do= of a value of 5 - 10 million for each project with the general information as above.</p> <p>o) =Do= of a value of less than 5million</p> <p>Note that bidders must attach completion certificates for all completed projects and for ongoing projects attach either an interim certificate of payment or LSO or contact agreement. Note that in the absence of proof of work done the bidder might loose a considerable number of marks.</p>	10	
	<b>5.0 Financial Consideration</b>		
	<b>Audited accounts for the last three years or bank statements for at least one year</b>		
	p) Annual turnover greater or equal to 3times the cost of the project.	8	
	q) Annual turnover greater or equal to 2times the cost of the project	6	
	r) Annual turnover greater or equal to the cost of the project	4	
	s) Annual turnover less than the cost of the project	2	
	t) No audited accounts attached or no bank statements attached too	0	
	<b>Evidence of financial resources ( cash in hand, lines of credit, overdraft facility etc )</b>		
	A) Has financial resources equal or above the cost of the project	6	
	B) Has financial resources below the cost of the project	4	
	C) Has not indicated sources of financial resources	0	
<b>Name, Address and Telephone number of Bank/Banks minimum 1 bank</b>			
g) Provided	3		
h) Not provided	0		

ITEM No.	DESCRIPTION	Max. Points	Total Score
6.0	<p><b>Litigation History</b></p> <ul style="list-style-type: none"> <li>i) Filled</li> <li>j) Not Filled</li> </ul> <p><b>Any bidder who scores 60 points and above shall be considered for further evaluation.</b></p> <p><b>Stage 3.</b></p> <p><b>Final Evaluation</b></p> <p><b>Preliminary Examination</b></p> <ul style="list-style-type: none"> <li>1) Arithmetic Errors</li> </ul> <p>The bid shall be checked for arithmetic errors in the rates and total sums indicated in the bills of quantities.</p> <p>Confirmation shall be sought in writing from the tenderers whose tender sums will be determined to have a significant arithmetic error to their disadvantage to confirm whether they stand with their tender sums or agree to the adjusted tender figures</p> <p>Non compliance with the above shall lead to <b>automatic disqualification</b> from any further evaluation.</p> <p><b>Comparison of Rates</b></p> <p>The evaluation committee will compare rates as quoted by each individual bidder and note consistency of rates as quoted. In the event of very high discrepancy in the consistency of rates quoted, the evaluation committee will make an appropriate decision on the same.</p> <p><b>Recommendation</b></p> <p><i>The evaluation committee shall recommend for award to the lowest bidder who has passed through all stages above</i></p>	3 0	